

Catholic Diocese of Evansville Catholic Schools Office 4200 N. Kentucky Ave • P.O. Box 4169 Evansville, Indiana 47724-0169 Phone: (812) 424-5536 • Fax: (812) 424-0973

Web Address: www.evdio.org

School Name: Holy Rosary

Contact Name: Joan Fredrich

Contact Phone Number: 812-477-2271

Contact Email: jfredrich@evsdio.org

Date Posted: 2/1/2024

Date Closed: 5/31/2024

Job Type: Certified/Licensed

Employment Type: Full-Time

Title/Position: Cafeteria Manager

Grade Level/Subject Area:

Start Date: 5/1/2024

Job Description/Responsibilities:

Prepare and serve meals to students per monthly menus. Order food items/supplies and maintain accurate, required records. Maintain an atmosphere of efficiency, cleanliness, and friendliness in work and service areas.

Qualifications:

Ability to operate computer with basic Microsoft Office skills. Ability to learn LINQ Connect. Ability to work harmoniously with students and adults. Good health, physically able to lift 50 pounds, stoop, bend, stand and reach. Possess a current food hand

Additional Instructions:

Please send your resume to Joan Fredrich at jfredrich@evdio.org.

Application Instructions:

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at cso@evdio.org.

Application Packets can be downloaded from the Diocese of Evansville website.

Certified Teacher Application http://www.evdio.org/certified-employee-application-instructions.html
Non Certified Application http://www.evdio.org/non-certified-employee-application-instructions.html
Bus Driver Application http://www.evdio.org/bus-driver-employee-application-instructions.html