



Catholic Diocese of Evansville  
Catholic Schools Office  
4200 N. Kentucky Ave • P.O. Box 4169  
Evansville, Indiana 47724-0169  
Phone: (812) 424-5536 • Fax: (812) 424-0973  
Web Address: [www.evdio.org](http://www.evdio.org)

**School Name:** **St. Wendel**

**Contact Name:** **Hallie Scheu**

**Contact Phone Number:** **8129633958**

**Contact Email:** **[hscheu@evdio.org](mailto:hscheu@evdio.org)**

**Date Posted:** **1/6/2020**

**Date Closed:** **3/6/2020**

---

**Job Type:** **Non Certified**

**Employment Type:** **Part-Time**

**Title/Position:** **Cafeteria Manager**

**Grade Level/Subject Area:**

**Start Date:** **1/6/2020**

**Job Description/Responsibilities:**

**Cafeteria Manager- Menu planning, completing daily and monthly paperwork, weekly ordering of milk and food, assisting with food prep and clean up daily. This position requires lifting of 40lbs and VERY fast paced!!! Must be able to move quickly and think on your feet.**

**Qualifications:**

**Ideally, we would love to find someone who has food service experience.**

**Additional Instructions:**

**If you are interested in applying or job shadowing please contact Hallie Scheu at [hscheu@evdio.org](mailto:hscheu@evdio.org). We would love to have you as part of our team!**

**Application Instructions:**

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at [cso@evdio.org](mailto:cso@evdio.org).

**Application Packets** can be downloaded from the Diocese of Evansville website.

Certified Teacher Application <http://www.evdio.org/certified-employee-application-instructions.html>

Non Certified Application <http://www.evdio.org/non-certified-employee-application-instructions.html>

Bus Driver Application <http://www.evdio.org/bus-driver-employee-application-instructions.html>