



If you only want to work at certain schools, list those here: \_\_\_\_\_

Check locations where you want to work:    Evansville East \_\_\_\_\_ Haubstadt \_\_\_\_\_ Newburgh \_\_\_\_\_ Vincennes \_\_\_\_\_  
Evansville West \_\_\_\_\_ Jasper \_\_\_\_\_ Princeton \_\_\_\_\_ Wadesville \_\_\_\_\_  
Fort Branch \_\_\_\_\_ Mt. Vernon \_\_\_\_\_ Rockport \_\_\_\_\_ Washington \_\_\_\_\_

Days you are available to work:    Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_

**EXPERIENCE**

*Please list any education-related experiences first (i.e. classroom aide, day care, camp counselor, lifeguard, church youth work, private music instructor, etc.)*

▶     Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
Address \_\_\_\_\_  
Employment Dates: From \_\_\_\_\_ to \_\_\_\_\_ Telephone \_\_\_\_\_  
Position/Duties \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

▶     Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
Address \_\_\_\_\_  
Employment Dates: From \_\_\_\_\_ to \_\_\_\_\_ Telephone \_\_\_\_\_  
Position/Duties \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

*Please list any other employment experience:*

▶     Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
Address \_\_\_\_\_  
Employment Dates: From \_\_\_\_\_ to \_\_\_\_\_ Telephone \_\_\_\_\_  
Position/Duties \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

▶     Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
Address \_\_\_\_\_  
Employment Dates: From \_\_\_\_\_ to \_\_\_\_\_ Telephone \_\_\_\_\_  
Position/Duties \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

▶ Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Address \_\_\_\_\_  
 Employment Dates: From \_\_\_\_\_ to \_\_\_\_\_ Telephone \_\_\_\_\_  
 Position/Duties \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

▶ Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Address \_\_\_\_\_  
 Employment Dates: From \_\_\_\_\_ to \_\_\_\_\_ Telephone \_\_\_\_\_  
 Position/Duties \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

▶ Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Address \_\_\_\_\_  
 Employment Dates: From \_\_\_\_\_ to \_\_\_\_\_ Telephone \_\_\_\_\_  
 Position/Duties \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

**REFERENCES**

*Please list two references who can speak informatively of your general ability for the work you wish to do.*

▶ Name \_\_\_\_\_ Telephone \_\_\_\_\_  
 ▶ Name \_\_\_\_\_ Telephone \_\_\_\_\_

**CERTIFICATION AND WAIVER BY APPLICANT**

*I hereby authorize the Catholic Diocese of Evansville to obtain from my previous and present employer(s) all data to support this application. I further agree to hold harmless the Catholic Diocese of Evansville and such employers with regard to their actions in obtaining, providing, and using such information. Any misrepresentation or omission of a fact in this application will subject me to disqualification or termination from employment.*

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

*Substitute teachers are called on an as-needed basis by the individual schools. Pay also varies at each location, and I-9 and W-4 forms will need to be completed at each employing school. Please let us know when you want to have your name removed from the substitute teacher list, and keep us informed of any address or telephone changes.*