Diocese of Evansville
Catholic Schools Office
4200 N. Kentucky Avenue
P.O. Box 4169
Evansville, IN 47724
(812) 424-5536
www.evdio.org

FOR OFFICE USE ONLY

APPLICATION	_____
SELECTION.COM	_____
Employ Screen Policy	_____
CPI INDEX IN	_____
CPI INDEX OTHER	_____
LICENSE/PERMIT	_____
TRANSCRIPTS	_____
RESUME	_____
3 QUESTIONS	_____
PRO REFERENCE	_____
PRO REFERENCE	_____
PER REFERENCE	_____
PER REFERENCE	_____

Teacher Application

STATEMENT OF POLICIES

Please read carefully:

The Catholic Diocese of Evansville is an equal opportunity employer and does not discriminate or deny services on the basis of race, color, national origin, sex, disability, or age.

Because of their participation in teaching the religious precepts of the Catholic Church and duty to serve as role models for their students, teachers in the schools of the Catholic Diocese of Evansville are required to maintain a lifestyle, including marital status, in harmony with the teachings of the faith of the Catholic Church. For example, if an applicant for a teaching position is living in a marriage that is not recognized as valid according to the law of the Church, that applicant will not be hired before the prior marriage has been declared null or dissolved so that the present marriage can be validated in accord with Church law. These provisions also apply to one's present spouse. If a teacher already employed by the Diocese attempts a marriage or enters a lifestyle that cannot be recognized as valid according to Church law, he or she will be terminated. Teachers are expected by their actions to be a Catholic example to students including demonstrating their faith as practicing Catholics (which includes regular Catholic Church attendance). Catholic teachers, who renounce by their word or acts the teachings of the Catholic Church (including, for example, becoming a member of another church) will be subject to termination for cause or non-renewal of contract for the next school year.

The requirement that a teacher's marital status be in harmony with the teaching and faith of the Church applies to non-Catholics as well as Catholics. The Church recognizes a first marriage of two persons who are not Catholic and the presumption of validity applies to the first marriage until the contrary is proven. The prior valid bond is a natural law impediment and would render a subsequent marriage invalid according to the law of the Catholic Church.

Email Address _____ Social Security # _____

Name _____
(Last) (First) (Middle) (Maiden)

Current Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Permanent Address_____

City_____ State _____ Zip _____

Is there any reason you cannot perform any and all job-related tasks? Yes _____ No _____
(If yes, please describe and attach.)
Have you ever been convicted of a felony? Yes _____ No _____
(If yes, please describe and attach.)

Religion_____ Church Presently Attending _____

Teaching Preference

Type of employment desired: Full-time _____ Part-time _____

Grade levels licensed to teach: Early Childhood ____ Primary ____ Intermediate____ Junior High/ Middle School ____ Secondary ____

High School _____ City/State _____

College/University_____City/State _____

Major _____ Minor _____ Degree _____

College/University_____City/State _____

Major _____ Minor _____ Degree _____

College/University_____City/State _____

Major _____ Minor _____ Degree _____

Student Teaching

School _____ City/State _____

Grades/Subjects _____ Supervisor _____

INDIANA TEACHING CERTIFICATION **A current copy of your teaching license must be submitted for our files**.

Type: Professional _____ Provisional _____ Standard _____ Reciprocal _____

Preparation Level: Elementary _____ Secondary _____

Grade Validity: K-6 _____ K-12 _____ 1-6 _____ 5-12 _____ 7-8 _____ 7-12 _____ 9-12 _____

Indiana License (Reference) Number _____ Rules: _____

Subject Areas Listed _____

Issue Date _____ Expiration Date _____

Out-of-State License:

Issued from_____ Expiration Date _____

Have you applied for an Indiana Teaching License? Yes _____ No* _____

Complete enclosed Certification Information and contact: Indiana Department of Education, Division of Professional Standards, Room 229-State House, Indianapolis, IN 46204. (317) 232-9010.

EXTRA-CURRICULAR ACTIVITY QUALIFICATIONS

Please list extra-curricular activities you are qualified to supervise.

_____

_____

_____

EMPLOYMENT HISTORY

Beginning with the most recent employment, please list all previous ***teaching experience****.*

- Employer _____ Supervisor _____

  Address _____

  Employment Dates: From _____ to _____ Telephone _____

  Position/Duties _____

  Reason for Leaving _____

- Employer _____ Supervisor _____

  Address _____

  Employment Dates: From _____ to _____ Telephone _____

  Position/Duties _____

  Reason for Leaving _____

- Employer _____ Supervisor _____

  Address _____

  Employment Dates: From _____ to _____ Telephone _____

  Position/Duties _____

  Reason for Leaving _____

Please list any other employment experience:

- Employer _____ Supervisor _____

  Address _____

  Employment Dates: From _____ to _____ Telephone _____

  Position/Duties _____

  Reason for Leaving _____

- Employer _____ Supervisor _____

  Address _____

  Employment Dates: From _____ to _____ Telephone _____

  Position/Duties _____

  Reason for Leaving _____

On a separate sheet, please answer the following questions:

1. Describe any aspect of your training or experience (i.e. extra-curricular activities in college, projects directed while teaching) that would be an asset.
2. How do you view your role as a teacher in a Catholic school?
3. How important are your own Christian attitudes and practices in your role as a teacher?

REFERENCES

Please list two professional and two personal references who can speak informatively of your general ability for the work you wish to do. Please send the reference forms from this packet to these people.

Professional

- Name _____ Position _____

  School/Firm _____ Telephone _____

  Address _____

- Name _____ Position _____

  School/Firm _____ Telephone _____

  Address _____

Personal

- Name _____ Position _____

  School/Firm _____ Telephone _____

  Address _____

- Name _____ Position _____

  School/Firm _____ Telephone _____

  Address _____

CERTIFICATION AND WAIVER BY APPLICANT

I hereby authorize the Catholic Diocese of Evansville to obtain from my previous and present employer(s) all data to support this application. I further agree to hold harmless the Catholic Diocese of Evansville and such employers with regard to their actions in obtaining, providing, and using such information. Any misrepresentation or omission of a fact in this application will subject me to disqualification or termination from employment.

Applicant Signature _____ Date _____