2026/2027 Confirmation Planning Guide – Most Reverend Joseph M. Siegel

Please complete this form and return it no later than 3 weeks prior to your Mass.

Email: mmiller@evdio.org

Day/Date/Time:_____

Parish/Church:_____

Location/Address:_____

City/State/Zip:_____

Special directions:_____

Location of reserved parking place for Bishop:_____

_____

Contact Person:_____ Cell Phone:_____

Pastor:_____ Cell Phone:_____

Number of candidates:_____ Vestment color:_____

The bishop brings his own vestments as well as vestments for the deacon(s) of the Mass.

Other vestment needs (e.g. dalmatics, cope):_____

Other information (language, etc.):_____

- The Bishop will be the Celebrant
- A diocesan MC will attend and assist the Bishop.
  Plan for five servers (cross, two candles, miter and crosier).
  Six servers are needed if incense is used.
- Will there be a Deacon(s) of the Mass?
  ☐ No
  ☐ Yes:_____
- Parish announcements should be made prior to Mass.
  Need an Exception:_____
- Will Incense be used? ☐ No ☐ Yes If yes, when?
  ☐ Entrance ☐ Gospel ☐ Gifts ☐ Other:_____
- Will there be a welcome? ☐ No ☐ Yes If yes, when?
  ☐ Before Entrance ☐ After Entrance

  By:_____

PREPARATION NOTES

Introductory Rites

* Music should accompany the entire Entrance, through the incensing of the altar (if incense is used).
* Welcome may take place before Mass or just after the Sign of the Cross and Bishop's greeting.
* The Deacon may lead the Penitential Act.
* The Rite of Sprinkling replaces the Penitential Act, but is only used on Sundays of the Easter season.
* Music should accompany the Rite of Sprinkling, and it should be separate from the *Gloria*.
* The *Gloria* is sung on Sundays in Ordinary Time, Christmastime, and Easter, on Solemnities and Feasts, as well as during the ritual Mass for Confirmation.

- Penitential Act: ☐ *Confiteor*
  ☐ *Kyrie* (Lord, have mercy)
  Kyrie: ☐Recited ☐Sung
  -OR-

  ☐ Sprinkling Rite (Sundays in Easter only)

- Gloria: ☐ Sung ☐ Not required

When required, the *Gloria* should be sung.

- Presidential Prayers: ☐ Mass of the Day

  ☐ Ritual or Votive Mass:_____

- Readings: ☐ Readings of the day -OR- ☐ Other readings below: (provide Lectionary or Biblical references)

  1st Reading:_____

  Psalm:_____

  2nd Reading:_____

  Gospel:_____

- Homily to be given by the Bishop.

- Prayer of the Faithful to be read by: ☐ Deacon ☐ Reader

Acclamations of the Eucharistic Prayer will always be sung.

- *Our Father:* ☐ Recited ☐ Sung
  If sung, setting:_____

- Communion: Two Species – Body and Blood

- Any very brief announcements (example – for a reception) following *Prayer after Communion*? ☐ No ☐ Yes

  By:_____

- Blessing: Solemn

- Pictures in church: ☐ No ☐ Yes
  ☐ Individual ☐ Group
- Reception: ☐ No ☐ Yes

Liturgy of the Word

* Sundays of Advent, Lent, Easter, and Solemnities should always use the prayers, readings, and color of the day.
* On Sundays in Ordinary Time, Feasts, Memorials (both Obligatory and Optional) and the weekdays of Lent, Christmas, and Ordinary Time, please select texts from the Confirmation ritual Mass (red) – check the ordo.
* **Gospel for ritual Mass is Luke 4:16-22a.**

Rite of Confirmation

* Presentation of candidates takes place right after the Gospel and before the homily.
* Candidates are presented to the Bishop as a group by the pastor.
* Candidates should wear name tags with Confirmation name on left side.
* Candidates should line up in center aisle, and move promptly to Bishop once candidate before them has been Confirmed.
* Soft instrumental music should accompany the anointing of the candidates (no singing).
* For the washing of hands – 1 large bowl w/ warm soapy water, 1 pitcher of warm clean water for rinsing, half of a lemon, one towel.

Prayer of the Faithful

* Only one person (normally the deacon) reads the intercessions.
* At least some of the intercessions from the ritual should be used.

Liturgy of the Eucharist

* Only the bread and wine are carried in procession (and collection basket/gifts for the poor, if customary).
* The Bishop will come down to main aisle to receive the gifts.
* A song or instrumental music should accompany the incensation of the altar, gifts and people.
* Communion should be distributed under both kinds.

Concluding Rites

* Any brief announcements should be made after the Prayer after Communion.

Final Note: Participation materials for liturgical services must have permission of the publisher for copyrighted material (texts and music); permission should be indicated in the reproduced material.

Bishop's Office Use

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Notes: