

Biz-Bites

Issued: 12.20.19

1.) PDS Training

- Over the next week or so we will distribute a 1st Draft of a PDS training agenda for a full day session provided by a trainer from PDS at the the Catholic Center. We are attempting to identify the most applicable topics: 1st half = beginner; 2nd half = intermediate users. Be on the look out to provide feedback - Tentively targeting a session in March 2020.

2.) 6/30/19 Audited Financial Statements & Audit Opinion

- The 6/30/19 Audited Financial Statements of the Administrative Offices of the Catholic Diocese of Evansville are now complete and can be found on the Diocese website on the Finance Office Forms & Documents page.

3.) Finance Officer Hours

- Reminder that catholic center offices are closed the afternoon of 12/20/19 through 1/2/20. Finance Office will conduct select officer hours during this time to process and post cash receipts & other critical year-end functions. We will generally be unavailable during this time but will keep an eye on e-mails for any critical matters.

4.) Reminder - Biz Exchange Meeting: January 28, 2020

- Formal Invitation/Appointment Coming Soon