

1.) Close and Sync Financials through 12/31/19

- We're down to 7 locations and they're working to complete it
Thanks to all for getting this taken care of...Very important...Thank you!

2.) PDS On-Site Training - March 18, 2020

- Formal google appointments have been sent. **IF YOU DIDN'T GET ONE & WANT ONE - EMAIL ME.** We are going to attempt to record the session for those who can't attend....24 attendees confirmed so far!

3.) \$50 Contributor Request

- Request letter was sent to pastors a couple of weeks ago. 10 of 45 have been received. Deadline for submission is March 31, 2020.

4.) Insurance - Property & Liability and Medical Renewals

- The annual vendor renewal process is underway. Timing is always tight on when renewal information & pricing is available from underwriters compared to our respective budget timelines for the new fiscal year. All effort is being made to shorten timeline but likely will be late May; early June. Market indicators for P&L suggest a hard market with larger price bumps. No early read on medical yet. Will keep you apprised.

5.) Employee Terminations in Paycor - 403b Participants

- When processing an employee termination in Paycor. IF they have 403b please wait one pay period beyond their last paycheck to terminate them from Paycor. This prevents funds-flow issues with 403b Plan. If you have any questions, contact Rhonda Weis.