

FINANCE MANAGER POSTION – St. Isidore Catholic Parish

St. Isidore the Farmer Catholic Parish, Celestine, IN, is seeking a Finance Manager to be responsible for the overall operation managing all aspects of accounting and finance within the parish operation. Degree in accounting or business preferred. Duties include direct deposits, collection accounts, payroll, tax and gaming compliance, facility operations, tracking of fundraising, and financial reports for the parish dynamics. Position will be full time with benefits, salaried. Working hours are from 8:30am till 4:00pm Monday through Friday.

Resumes can be emailed to jpfister@evdio.org

A background check is required for employment.

Resumes requested by Friday, October 14.

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- Degree in accounting or business preferred
- Must be ambitious and motivated
- Computer skills, familiar with Excel, Word, spreadsheets
- Excellent organizational skills
- Attention to detail
- Ability to multitask, prioritize, and manage time effectively
- Fast learner
- Excellent verbal and written communications skills
- Be a team player with the ability to work independently and collaboratively with other staff members.

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