



Catholic Diocese of Evansville  
Catholic Schools Office  
4200 N. Kentucky Ave • P.O. Box 4169  
Evansville, Indiana 47724-0169  
Phone: (812) 424-5536 • Fax: (812) 424-0973  
Web Address: [www.evdio.org](http://www.evdio.org)

**School Name:** [Flaget](#)

**Contact Name:** [Samantha McClure](#)

**Contact Phone Number:** [812-882-5460](#)

**Contact Email:** [smcclure@evdio.org](mailto:smcclure@evdio.org)

**Date Posted:** [5/14/2026](#)

**Date Closed:** [Until Filled](#)

---

**Job Type:** [Non-Certified](#)

**Employment Type:** [Part-Time](#)

**Title/Position:** [Teacher Assistant](#)

**Grade Level/Subject Area:** [Pre-K & Kindergarten](#)

**Start Date:** [8/3/2026](#)

**Job Description/Responsibilities:**

[Flaget is hiring teaching assistants for both kindergarten and pre-k. This assistant supports the classroom teacher in providing a nurturing, faith-filled learning environment for young children.](#)

[Responsibilities include assisting with daily classroom activities, supervising students, preparing materials, and helping maintain a safe, organized, and engaging space. The assistant works with small groups and individual students to reinforce academic and social skills, models Christian values, and supports the spiritual development of students through prayer and participation in school faith life. Strong communication, patience, flexibility, and a genuine love for working with young children are essential.](#)

**Qualifications:**

[Experience working with students is preferred. Ability to follow teacher direction and work collaboratively as part of a team. Must pass required background check and safe environment training.](#)

**Additional Instructions:**

[Please email cover letter and resume to Principal Samantha McClure at \[smcclure@evdio.org\]\(mailto:smcclure@evdio.org\).](#)

**Application Instructions:**

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at [csso@evdio.org](mailto:csso@evdio.org).

**Application Packets** can be downloaded from the Diocese of Evansville website.

Certified Teacher Application <http://www.evdio.org/certified-employee-application-instructions.html>

Non Certified Application <http://www.evdio.org/non-certified-employee-application-instructions.html>

Bus Driver Application <http://www.evdio.org/bus-driver-employee-application-instructions.html>