



Catholic Diocese of Evansville
Catholic Schools Office
4200 N. Kentucky Ave • P.O. Box 4169
Evansville, Indiana 47724-0169
Phone: (812) 424-5536 • Fax: (812) 424-0973
Web Address: www.evdio.org

School Name: [Flaget](#)

Contact Name: [Samantha McClure](#)

Contact Phone Number: [812-882-5460](#)

Contact Email: smcclure@evdio.org

Date Posted: [1/12/2023](#)

Date Closed: [Until Filled](#)

Job Type: [Non Certified](#)

Employment Type: [Full-Time](#)

Title/Position: [Cafeteria Manager](#)

Grade Level/Subject Area:

Start Date: [7/3/2023](#)

Job Description/Responsibilities:

[The responsibilities of this position include planning the cafeteria menu, ordering supplies and food, tracking student and staff lunch purchases and billing accordingly, complying with all state and federal lunch program regulations, and other duties as assigned. This position is full time with insurance benefits and paid time off.](#)

Qualifications:

[High School Diploma + 3 years food service experience; OR Associates Degree with 1 year food service experience; OR Bachelor's Degree with 1 year food service experience or State Certificate; OR Bachelor's Degree in specific area](#)

Additional Instructions:

[Send your resume and cover letter to Samantha McClure at \[smcclure@evdio.org\]\(mailto:smcclure@evdio.org\) to apply.](#)

Application Instructions:

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at csso@evdio.org.

Application Packets can be downloaded from the Diocese of Evansville website.

Certified Teacher Application <http://www.evdio.org/certified-employee-application-instructions.html>

Non Certified Application <http://www.evdio.org/non-certified-employee-application-instructions.html>

Bus Driver Application <http://www.evdio.org/bus-driver-employee-application-instructions.html>