



Catholic Diocese of Evansville
Catholic Schools Office
4200 N. Kentucky Ave • P.O. Box 4169
Evansville, Indiana 47724-0169
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Web Address: www.evdio.org

School Name: [Flaget](#)

Contact Name: [Samantha McClure](#)

Contact Phone Number: [812-882-5460](#)

Contact Email: smcclure@evdio.org

Date Posted: [3/13/2023](#)

Date Closed: [6/30/2023](#)

Job Type: [Non Certified](#)

Employment Type: [Full-Time](#)

Title/Position: [Cafeteria Employee](#)

Grade Level/Subject Area: [Head Cook](#)

Start Date: [8/7/2023](#)

Job Description/Responsibilities:

[In addition to cooking meals for students with the help of a kitchen aide, this position is responsible for keeping production and inventory records, ordering groceries, and maintaining a clean and orderly work environment. The candidate must also keep up with Serve Safe certifications. These certifications can be completed after being hired.](#)

Qualifications:

[Must hold or be eligible to obtain a valid Indiana Teaching License.](#)

Additional Instructions:

[Email your cover letter and resume to Samantha McClure at \[smcclure@evdio.org\]\(mailto:smcclure@evdio.org\).](#)

Application Instructions:

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at cso@evdio.org.

Application Packets can be downloaded from the Diocese of Evansville website.

Certified Teacher Application <http://www.evdio.org/certified-employee-application-instructions.html>

Non Certified Application <http://www.evdio.org/non-certified-employee-application-instructions.html>

Bus Driver Application <http://www.evdio.org/bus-driver-employee-application-instructions.html>