

# Full-Time Custodian

## Saint Mary of the Annunciation Parish

**Location:** Saint Mary of the Annunciation Parish, Ireland, IN

**Position Type:** Full Time

**Pay Rate:** \$17-\$20 per hour and health benefits package through the Diocese of Evansville

**Hours:** 40 hours per week (includes occasional weekend hours)

### Position Summary:

Saint Mary's Church is seeking a dedicated and reliable custodian to help maintain the cleanliness and functionality of our facilities, including the Rectory, Parish Office, Community Center, Social Hall, and Church. The Custodian plays a vital role in ensuring a welcoming, clean, and safe environment for our parish community.

### Responsibilities:

- Clean all parish buildings, including sweeping, mopping, dusting, and trash removal.
- Maintain the cleanliness and sanitation of bathrooms and restrooms, ensuring dispensers are stocked.
- Periodically clean windows, cabinets, and other items as needed.
- Assist with setup and cleanup for weddings, funerals, and other parish events.
- Help maintain landscaping and grounds.
- Coordinate volunteers to clean the church building

### Specific Duties:

- Work collaboratively with staff, volunteers, and the parish community.
- Maintain confidentiality of parish and parishioner information.
- Perform other duties as needed or assigned.

### Qualifications:

- Active membership in good standing with the Catholic Church.
- Experience or training in custodial care preferred.
- Strong ability to work independently and prioritize tasks effectively.
- Good physical condition and ability to lift up to 50 pounds.
- Flexibility to work evenings, weekends, and holidays as needed.
- Must be an effective communicator with other staff members

**How to Apply:** If you are interested in this position and meet the qualifications, please submit your application and resume to Fr. Luke Hassler at [lhassler@evdio.org](mailto:lhassler@evdio.org)  
Applications will be accepted until the position is filled.