



Catholic Diocese of Evansville
Catholic Schools Office
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Evansville, Indiana 47724-0169
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Web Address: www.evdio.org

School Name: [Mater Dei](#)

Contact Name: [Sam Fleming](#)

Contact Phone Number: [812-422-2302](#)

Contact Email: sfleming@evdio.org

Date Posted: [1/16/2025](#)

Date Closed: [Until Filled](#)

Job Type: [Non-Certified](#)

Employment Type: [Part Time](#)

Title/Position: [Head Football Coach](#)

Grade Level/Subject Area:

Start Date: [Will be determined by the Athletic Director](#)

Job Description/Responsibilities:

[Adhering to mission, and under the supervision of the athletic director, the coach will collaborate with parents and fellow professional educators to foster the spiritual, physical, academic, social, and emotional growth of the student-athletes entrusted in his/her care.](#)

Qualifications:

COACH'S ROLE:

- [Promotes Catholic values and incorporates team prayer before and after practices and contests.](#)
- [Develops and maintains a comprehensive program that seeks the highest development of all participants and respects the individual dignity of every student-athlete.](#)
- [Assures coaches maintain active membership in appropriate coaches' associations.](#)
- [Develops and implements effective short-term and long-term plans for practices, contests, etc.](#)
- [Coaches student-athletes in the skills, fundamentals, and strategies necessary for the individual\(s\) and team to reach their optimum capabilities.](#)
- [Follows proper safety procedures in practices, contests, strength and conditioning sessions, team/program meetings, and open gyms. Oversees a safe environment for our student athlete.](#)
- [Properly supervises participants at all times including before and after practices and contests. Properly supervises participants in all areas, including on the bus, in the locker room, and in the playing area.](#)
- [Communicates expectations, future plans, scheduling, events, etc. with student-athletes, parents, coaching staff, and athletic department.](#)
- [In concert with the athletic office, monitors the academic progress of all student-athletes on the team and in the program. Verifies student athletes are eligible to participate with required documentation.](#)
- [Supports other athletic programs and collaborates with other coaches to support student-athletes and the entire athletic program.](#)

- Maintains and inventories equipment, uniforms, etc.
- Helps to maintain athletic facilities used by the team/program, including vehicles.
- Supports and enforces the policies and procedures as prescribed in the athletics/coaches' handbook.
- Attends required school, IHSAA, and other meetings.
- Attends coaches' conferences and learning opportunities to stay abreast of the latest research, techniques, and ideas in the sport and physical conditioning.

POSITION SPECIFICATION/REQUIREMENTS

A. Gospel Values Expectations

- Displays Gospel values, good judgment, and diplomacy while fostering Church's mission.
- Follows Diocese, local, and IHSAA protocols, policies, rules, and regulations including those published in the athletic/coaches' handbook. This includes the policies and handbook of the Diocese.
- Complies with the Mater Dei Code of Conduct.
- Displays and enforces high standards of ethics, sportsmanship, and personal conduct on the part of self, coaching staff, and student-athletes.
- Maintains and safeguards confidential information.

B. Education, Training and/or Experience

- Bachelors of Education
- Head coaching experience preferred with administration and fundraising experience
- Must be able to successfully complete the Diocese/School Child Safety Training
- Background screening required

WORK ENVIRONMENT

- Required to work nights and weekends with exposure to outdoor weather conditions.
- Required to manage high to moderate levels of stress.
- The ability to communicate information and ideas so others will understand. Must be able to exchange accurate information in these situations.
- Required to monitor students in a variety of locations including those with noise, activity, and inclement weather.
 - Required to lift or carry supplies and equipment up to a maximum of 100 pounds.

Application Instructions:

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at cso@evdio.org.

Application Packets can be downloaded from the Diocese of Evansville website.

Certified Teacher Application <http://www.evdio.org/certified-employee-application-instructions.html>

Non Certified Application <http://www.evdio.org/non-certified-employee-application-instructions.html>

Bus Driver Application <http://www.evdio.org/bus-driver-employee-application-instructions.html>