



Catholic Diocese of Evansville  
Catholic Schools Office  
4200 N. Kentucky Ave • P.O. Box 4169  
Evansville, Indiana 47724-0169  
Phone: (812) 424-5536 • Fax: (812) 424-0973  
Web Address: [www.evdio.org](http://www.evdio.org)

**School Name:** **St. Bernard**

**Contact Name:** **Ryan Nowak**

**Contact Phone Number:** **812-649-2501**

**Contact Email:** **[rnowak@evdio.org](mailto:rnowak@evdio.org)**

**Date Posted:** **4/17/2021**

**Date Closed:** **5/25/2021**

---

**Job Type:** **Non Certified**

**Employment Type:** **Part-Time**

**Title/Position:** **Teacher Assistant**

**Grade Level/Subject Area:** **Preschool-5th grade**

**Start Date:** **8/2/2021**

**Job Description/Responsibilities:**

**We are seeking a preschool-5th grade teacher assistant to help our young Panthers learn and grow. Responsibilities include working with the classroom teacher in planning and implementing early childhood curriculum along with supervision of students. Candidates must be organized, flexible, and love working with young children. This position would only be on school days and there are opportunities for up to 29 hours per week.**

**Qualifications:**

**Some trainings and documents will be required per our accreditation guidelines.**

**Additional Instructions:**

**To apply for this position, please send your resume to Principal Ryan Nowak by emailing [rnowak@evdio.org](mailto:rnowak@evdio.org).**

**Application Instructions:**

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at [csso@evdio.org](mailto:csso@evdio.org).

**Application Packets** can be downloaded from the Diocese of Evansville website.

Certified Teacher Application <http://www.evdio.org/certified-employee-application-instructions.html>

Non Certified Application <http://www.evdio.org/non-certified-employee-application-instructions.html>

Bus Driver Application <http://www.evdio.org/bus-driver-employee-application-instructions.html>