

Catholic Diocese of Evansville Catholic Schools Office 4200 N. Kentucky Ave • P.O. Box 4169 Evansville, Indiana 47724-0169 Phone: (812) 424-5536 • Fax: (812) 424-0973 Web Address: www.evdio.org

- School Name: St. John
- **Contact Name: Elizabeth Flatt**
- Contact Phone Number: 812-490-2000
- Contact Email: eflatt@evdio.org
- Date Posted: 3/19/2024

Date Closed: 5/3/2024

Job Type: Non Certified

Employment Type: Part -Time

Title/Position: Teacher Assistant

Grade Level/Subject Area: Preschool/Pre-K

Start Date: 8/7/2024

Job Description/Responsibilities:

The preschool assistant will help our 3-5 year old students learn and grow in our program. This person will working closely with the classroom teacher to help with various activities throughout the school day.

Qualifications: High School Diploma Required

Additional Instructions:

Please send a resume to Elizabeth Flatt at eflatt@evdio.org and complete the diocesan non-certified application.

Application Instructions:

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at <u>cso@evdio.org</u>.

Application Packets can be downloaded from the Diocese of Evansville website. Certified Teacher Application <u>http://www.evdio.org/certified-employee-application-instructions.html</u> Non Certified Application <u>http://www.evdio.org/non-certified-employee-application-instructions.html</u> Bus Driver Application <u>http://www.evdio.org/bus-driver-employee-application-instructions.html</u>