



Catholic Diocese of Evansville  
Catholic Schools Office  
4200 N. Kentucky Ave • P.O. Box 4169  
Evansville, Indiana 47724-0169  
Phone: (812) 424-5536 • Fax: (812) 424-0973  
Web Address: [www.evdio.org](http://www.evdio.org)

**School Name:** [Washington Catholic Middle/High](#)

**Contact Name:** [Karie Craney](#)

**Contact Phone Number:** [812-254-2050 Ext. 1315](#)

**Contact Email:** [kcraney@evdio.org](mailto:kcraney@evdio.org)

**Date Posted:** [5/1/2026](#)

**Date Closed:** [When position filled](#)

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**Job Type:** [Teacher](#)

**Employment Type:** [Full-Time](#)

**Title/Position:** [Other](#)

**Grade Level/Subject Area:** [Athletic Director K-12](#)

**Start Date:** [7/1/2026](#)

**Job Description/Responsibilities:**

**About Us:**

Washington Catholic Schools is a faith-centered community committed to academic excellence and the development of the whole student—mind, body, and spirit. We provide a nurturing environment grounded in Catholic values and strive to form students who are prepared to lead and serve in a global society.

**Position Summary:**

Washington Catholic Schools is seeking a passionate, organized, and experienced individual to serve as the Athletic Director. This position requires leadership, communication, and mentoring skills, along with a dedication to fostering a positive and competitive athletic culture aligned with the school's mission.

**Responsibilities:**

**Athletic Director**

Oversee all aspects of the school's athletic programs (grades K–12)

Manage the scheduling of games, transportation, facilities, and officials

Hire, support, and evaluate coaches across all sports programs

Ensure compliance with IHSAA regulations and Catholic education standards

Maintain athletic budget, fundraising efforts, and equipment inventory

Promote student-athlete academic achievement and character development

Communicate clearly and consistently with coaches, parents, and athletes to keep everyone informed and connected.

Foster teamwork, sportsmanship, and a competitive spirit consistent with Christian values

Coordinate with coaches, trainers, and school administration

Engage with the school community and represent the program positively

**Qualifications:**

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**Bachelor's degree in education,**

**Valid Indiana teaching license (or ability to obtain)**

**Prior coaching and athletic administrative experience (high school level or above preferred)**

**Strong communication, leadership, and organizational skills**

**Commitment to the values and mission of Catholic education**

**Must pass background check and complete Safe Environment training**

**Additional Instructions:**

**To Apply:**

**Please submit the following to [Mrs. Karie Craney at [kcraney@evdio.org](mailto:kcraney@evdio.org)]:**

**Cover letter detailing interest and qualifications**

**Resume with three professional references and a copy of teaching license**

**Complete all the Diocese of Evansville Diocese Paperwork**

**Application Instructions:**

Thank you for your interest in working for the Catholic Schools of the Diocese of Evansville. Please email a letter of interest and completed application packet to the Catholic Schools Office at [cs@evdio.org](mailto:cs@evdio.org).

**Application Packets** can be downloaded from the Diocese of Evansville website.

Certified Teacher Application <http://www.evdio.org/certified-employee-application-instructions.html>

Non Certified Application <http://www.evdio.org/non-certified-employee-application-instructions.html>

Bus Driver Application <http://www.evdio.org/bus-driver-employee-application-instructions.html>